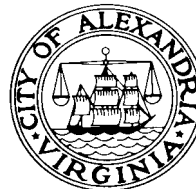


**CITY OF ALEXANDRIA, VIRGINIA
TRANSPORTATION & ENVIRONMENTAL SERVICES
CONSTRUCTION AND INSPECTIONS DIVISION
301 KING ST. ROOM 4130
ALEXANDRIA, VA 22314
703-838-4324, FAX 703-838-6438**



APPLICATION FOR SPECIAL EVENT PERMIT

The application below can be filled in on-line or by hand. When it is completed you can fax, mail or hand deliver it to the Construction & Inspections Div.

DATE:

ORGANIZATION:

MAILING ADDRESS:

CONTACT PERSON:

DAYTIME TELEPHONE #

PAGER #

NAME OF EVENT:

STREETS TO BE CLOSED (BEGINNING TO END):

REQUESTED ROUTE (PARADES, RACES, ETC.):

DATE OF EVENT:

TIME (START AND END):

ATTACH COPY OF NOTICE TO RESIDENTS/BUSINESSES.

PROVIDE CERTIFICATE OF INSURANCE IN THE AMOUNT OF \$1,000,000 NAMING CITY OF ALEXANDRIA AS CO-INSURED OR ADDITIONAL INSURED.

APPLICANT SIGNATURE: _____